



AGENDA

November 21, 2022 • 7:00 p.m.
 Wattsburg Area Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham
 - Mrs. Nicole Lee
 - Mrs. Tara Pound
 - Mrs. Amanda Farrell
 - Mr. Shawn Matson
 - Dr. Andy Pushchak
 - Mrs. Lea Hetherington
 - Mr. Stephen Morvay
 - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the October 17, 2022 Regular Board Meeting and Athletic Committee Meeting and the November 14, 2022 Work Session and Policy Committee Meeting.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. [Superintendent’s Report](#) – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$14,443,274.28
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$673,887.99
 - [Cafeteria](#): \$554,487.53
 - [Cafeteria Profit/Loss](#): \$25,525.11 YTD: \$8,512.51
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$268,805.56
 - [Exhibit A2](#) Checks Already Written: \$11,037.70
 - [Exhibit A3](#) General Fund Bills: \$538,630.89
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$8,138.94
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$37,185.99
 - [Exhibit B3](#) Cafeteria Bills \$807.06
 - [Exhibit C2](#) Capital Project Fund Checks Already Written: \$188,777.07
 - [Exhibit C3](#) Capital Project Fund Bills: \$263,259.00
 - [Exhibit D](#) SHS Activity Fund Report: \$71,376.17
 - **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).
 - \$20,398.46 from the committed fund for campus paving to the committed fund for Above Ground Fuel Tanks
 - \$6,750 from unassigned to capital projects for WAMS and WAEC Gym Floor refinishing.
 - \$203,909.64 from the committed fund to the capital projects fund for the Summer 2022 paving project.
 - \$48,663 from the committed fund to the capital projects fund for the SHS Auditorium upgrades.
 - \$18,648.68 from the committed fund to the capital projects fund for SHS carpet replacements.
 - \$25,993.75 from the committed fund to the capital projects fund for the balance of the above ground fuel tank installation.

F – 2 (A) Budgetary Amendment

- **Motion:** To approve the Budgetary Amendment as outlined in [Exhibit F](#).

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) Utilization of School Facilities

- **Motion:** To approve the following facility use requests:
 - The high school commons, boys' locker room and gymnasium on Sunday, December 11th from 7:00 A.M. – 2:00 P.M. for a wrestling tournament at an estimated cost of \$278.34.
 - Miscellaneous rooms in WAMS for PMEA District Band rehearsals on Saturday, February 11, 2022 from 4:00 – 6:00 P.M. at no cost to requestor.

B – 2 (I) Campus Wide Door Alarm Installation

- To approve the installation of a door alarm system at all perimeter doors on campus at a cost of \$106,569.00 Funds from the 2022 PA Physical Safety and Security Grant as outlined on [Exhibit G](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Kristen Bires, Erin Bisbee, Roberta Hurd, Christa Kuhl, Kelly Roth, and Michael Roth as additions to the ESS Substitute List.

P – 2 (A) Service Personnel Substitute List

- **Motion:** To approve Danielle Aldrich (retro to November 2), Charity Cage, Margaret Curtis (retro to November 10, 2022), and Brittany Giannelli (retro to October 25, 2022) as additions to the Service Personnel Substitute List for the 2022-2023 school year.

P – 3 (A) Resignations

- **Motion:** To accept the following resignations:
 - Danielle Aldrich, custodian effective November 1, 2022.
 - Margaret Curtis, cafeteria aide effective November 9, 2022.

P – 4 (A) Appointments

- **Motion:** To approve the following appointments:
 - Andrew Callahan as Educational Support Aide, Level I, Class B, 7 hours/day, 185 days/year retro to October 27, 2022.
 - Lisa Pier as Special Education Aide, Level I, Class B, 7 hours/day, 180 days/year effective November 16, 2022.
 - George Roudybush as Temporary Custodian, Class A, 8 hours/day, 260 days/year, WAEC effective November 16, 2022.

P – 5 (A) Leave Request

- **Motion:** To approve the following leave requests:
 - Sabbatical Leave of Absence for Betsy Walker anticipated November 3, 2022 through March 29, 2023.
 - Intermittent Leave utilizing Family Medical Leave of Absence and paid time off for Matthew Calabrese anticipated beginning November 17, 2022.

P – 6 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 - Sarah McCall and Pam Burdick to attend Science Immersion Experience on November 3, 2022 in Edinboro, PA at an estimated cost of \$240. Funds from substitute account.
 - Becca Kelley to attend ISP Full Conference January 29 – February 1, 2023 in Pittsburgh, PA at an estimated cost of \$1,137.03. Funds from Non-Instructional Certificated Professional Development.
 - Vicki Bendig and Susan Huff to attend PASBO Annual Conference March 14-17, 2023 in Pocono Manor, PA at an estimated cost of \$1,928.00. Funds from Non-Instructional Non-Certificated Professional Development.
 - Megan Shindlecker to attend Auschwitz Live Virtual Tour on December 17, 2022 at an estimated cost of \$43.00. Funds from Instructional Certified Professional Development.

X. **Policy – Mrs. Amanda Farrell**

P – 1 (A) First Reading of Policy 214

- **Motion:** To approve the first reading of Policy 214 Grade Point Average and Course Weighting as outlined in [Exhibit H](#).

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (A) Approval of Academic Services

- **Motion:** To approve academic services of LearnWell for the following:
 - SHS student anticipated October 17 through October 20, 2022.
 - SHS student anticipated October 27, 2022 through January 5, 2023.
 - WAMS student anticipated November 1, 2022 through January 10, 2023.

C- 2 (A) 2023-2024 School Calendar

- **Motion:** To approve the school calendar for 2023-2024 and August 29-30, 2023 as Act 80 days for the dismissal at the start of the school year for a partial group of Kindergarten students as outlined in [Exhibit I](#).

- C - 3 (A) Agreement between Penn State Behrend and WAMS for Mentoring Program
 - **Motion:** To approve the agreement between Penn State Behrend and Wattsburg Area Middle School for a Mentoring Program as outlined in [Exhibit J](#).

- C- 4 (A) Affiliation Agreement between Gannon University and WASD
 - **Motion:** To approve the Affiliation Agreement with Gannon University for student clinical placement and instruction in Speech-Language Pathology with Wattsburg Area School District as outlined in [Exhibit K](#).

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

- T – 1 (A) Transportation Requests
 - **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit L](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

- AE – 1 (A) Volunteer List
 - **Motion:** To approve Julie Fatica, Julia Lemock, Cryste Lorraine, David McGuire, Erin Patton, Tanya Pfeiffer and Patricia Yost as additions to the WASD Volunteer List.

- AE – 2 (A) Open Position
 - **Motion:** To approve the opening of the Track and Field 2nd Assistant 7th/8th coach position.

- AE – 3 (A) Athletic Appointments
 - **Motion:** To approve the following athletic appointment for the 2022-2023 season:
 - Alyssa Flood as 7th & 8th Grade Volleyball Coach at step 1.
 - Nate Myers as 2nd Assistant Track and Field Coach at step 2+.

XV. **Miscellaneous**

- M – 1 (A) Surplus Items
 - **Motion:** To declare the following SHS stage lighting items as surplus:
 - 47 EDI MX D2 DUAL 2.4KW Dimmer Modules
 - 1 EDI MX Multi-Link Intelligent Control Module

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**